Voluntary UC SHIP for Non-Registered Students 2018-19

<table>
<thead>
<tr>
<th>Voluntary Student Fee</th>
<th>Per Semester</th>
<th>Per Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate</td>
<td>$3,547.47</td>
<td>$2,364.98</td>
</tr>
<tr>
<td>Undergraduate</td>
<td>N/A</td>
<td>$1,280.23</td>
</tr>
</tbody>
</table>

**IMPORTANT:** For your enrollment dates please refer to the specific enrollment form for your program. If you have questions contact the Ashe Insurance Office or AHP Insurance Services for verification.

AHP charges a 3% processing fee for credit/debit card transactions. To avoid the 3% processing fee, you may mail your completed application to the AHP address listed on the application.

**Graduate UCLA students on “Filing Fee”**
Students on “filing fee” status are not registered with the University but are completing their work under the auspices of the University. To be eligible to purchase UC SHIP coverage, you must have been covered by the plan in the term immediately preceding the term you wish to purchase, or, if you waived enrollment in the prior coverage period, show proof of loss of the plan used to waive. Proof of loss means an official copy of the letter of terminated coverage from your insurance carrier, or company. In either case, you are then allowed to purchase the Non-Registered Voluntary UC SHIP for **a maximum of one semester, or one quarter**.

**Graduate UCLA students on planned educational leave, or “leave of absence”**
To be eligible to purchase UC SHIP coverage, you must have been covered by the plan in the term immediately preceding the term you wish to purchase, or, if you waived enrollment in the prior coverage period, show proof of loss of the plan used to waive. Proof of loss means an official copy of the letter of terminated coverage from your insurance carrier, or company. In either case, you are then allowed to purchase the Non-Registered Voluntary UC SHIP for **a maximum of one semester, or two quarters (on prior approval)**.

**All former matriculated undergraduate and graduate UCLA students**
To be eligible to purchase UC SHIP coverage, you must have been covered by the plan in the term immediately preceding the term you wish to purchase, or, if you waived enrollment in the prior coverage period, show proof of loss of the plan used to waive. Proof of loss means an official copy of the letter of terminated coverage from your insurance carrier, or company. In either case, you are then allowed to purchase the Non-Registered Voluntary UC SHIP for **a maximum of one semester, or one quarter**.

**Concurrent Status**
Undergraduate students who only have one more class to complete their degree, are in the process of completing the class at a UC campus or at a UC Extension Concurrent Enrollment Program and are not matriculating as a full-time UCLA student are eligible to purchase and enroll in Voluntary UC SHIP for **a maximum of one quarter**.

How to purchase the extended coverage: Non-Registered students and dependents are not automatically enrolled and may be able to obtain coverage through AHP Insurance Services. Separate fees apply. Students must contact **AHP Insurance Services for UC SHIP at UCSHIP@ahpservice.com**. Enrollment paperwork and payment are submitted directly to **AHP Insurance Services**. The Ashe Center does not collect any premiums or enrollment applications.

**How the benefits are in effect:** Students who voluntarily purchase the Non-Registered UC SHIP coverage will be subject to the same benefits as registered UC SHIP students and must follow the same policy and referral protocol. As a reminder, The Ashe Center is your first stop for all non-emergency medical care. When necessary, your Ashe clinician will write you a referral. A referral authorization is required prior to making outside appointments. Behavioral health services must be maintained through the UCLA Counseling and Psychological Services (CAPS) and UCLA Behavioral Health Services (BHS) or with a CAPS referral.

**Forms, enrollment dates, applications, and premium fees:** [www.studenthealth.ucla.edu/ucship](http://www.studenthealth.ucla.edu/ucship)

To apply, pay, and enroll: **UCSHIP@ahpservice.com**

Questions or Concerns? Call Us: 310-794-5614 or Email us: **shsins@ashe.ucla.edu**

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