Step-by-Step Immunization Requirement Guide

The California Department of Public Health (CDPH) has asked that ALL incoming students show proof of the following immunizations:

Required Vaccination	Proof of Immunization Required	
Measles, Mumps and Rubella (MMR)	2 doses; first dose on or after 1st birthday.	OR - Titer (blood test) showing immunity
Varicella (chickenpox)	2 doses; first dose on or after 1st birthday.	OR - Titer (blood test) showing immunity
Tetanus, Diphtheria and Pertussis (Tdap)	1 dose after age 7 (Td does not satisfy the requirement)	
Meningococcal conjugate-- (Serogroups A, C, Y, & W-135)	1 dose on or after age 16 for all students that are under 22 years of age (students 22 or older may leave blank).	

Follow the steps in the following pages to satisfy the requirement.

Step 2: Login to Patient Portal

Log into the Ashe Patient Portal from www.studenthealth.ucla.edu

Step 3: Access your forms

From the Patient Portal home page, click "Complete my immunization requirement"

Step 4 : Filling out the form

As you fill out the form, click in the date box to reveal a calendar. The calendars default to your date of birth, to make it easier to find the date you are looking for.

Required Immunizations

1: Measles, Mumps, and Rubella (MMR) [Satisfies Requirement for Measles, Mumps, and Rubella or if any of the MMR titers were negative]

Please specify the date of your MMR immunization.

Date for Dose 1: M/D/YYYY
Date for Dose 2: M/D/YYYY

2: Tetanus Diptheri   **mmunization Requirement for Tetanus, Diptheria and Pertu**

Please indicate the

Date for Dose 1:

3: Varicella (Chicke   **if the Varicella titer was negative]**

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Su	**Mo**	**Tu**	**We**	**Th**	**Fr**	**Sa**
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Step 5: Uploading a copy of your Immunization Records

We would like to verify your form next to your actual Immunization Record. You can upload an image or PDF of your original records and it will go directly into your medical record.

You can do this by taking a picture with your phone and emailing it to yourself. If you are filling out this form from a mobile device, you can even use your device's camera to upload the picture as well.

Scroll to the bottom of the form, and click "Add immunization record"

Please upload your scanned immunization records. We accept the following file types: PDF, PNG, JPG, JPEG, GIF. Uploads cannot be larger than 4MB.

Add immunization record...
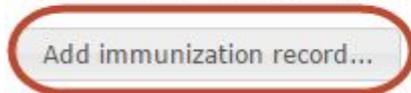
NOTE: We can only accept image files or PDF's.

Step 6: Submitting the form

When you have filled out *at least* the required items, you have to scroll to the bottom.

Once you are ready to submit, click Proceed. **Remember, you cannot update or edit the form once it has been submitted.**

Click Proceed to submit your completed form.

If you are not ready to complete these items, please click Cancel.
You will be able to return to this page later.

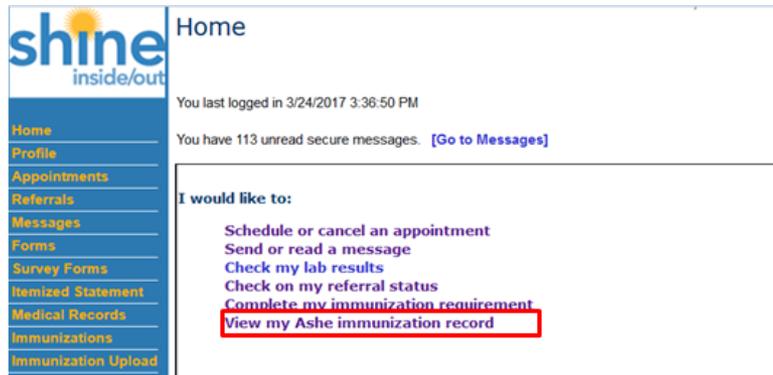Remember: You cannot change an item after it has been submitted.

If you want a copy of this page
please print it from your browser
before pressing the Proceed Button.

Proceed   Cancel

You're done!

You can check your status by selecting "View my Ashe immunization record"

While you cannot update the form after submission you can upload additional records to the portal through the "Immunization Upload" link in the left sidebar. Please allow 2 weeks for these items to be manually entered by Ashe Staff.